

Diocese of Syracuse

“We Are All Its Guardians”

Parish Financial Report Form

Parish Report # _____ Diocesan Deposit # _____

PARISH _____

ADDRESS _____ CITY _____ ZIP _____

DATE _____ SUBMITTED BY _____

CATEGORY	PAID NOW	BALANCE DUE	TOTAL	# PLEDGE ENVELOPES
Pledges Paid in Full	\$	XXXXXXXX	\$	#
Pledges Partial Payment	\$ +	\$ =	\$	#
Pledges Using Credit Cards	XXXXXXXX	\$	\$	#
Pledge Only	XXXXXXXX	\$	\$	#
TOTALS	\$	\$	\$	#

Declined # _____ Unable # _____ No Response # _____

Moved/Deceased # _____ Other # _____

Donor's check MUST BE kept with their pledge. Please write the check number on each corresponding pledge form. PLACE A PARISHIONER LABEL WITH CONSTITUENT ID NUMBER ON EACH FORM OR WRITE THE CONSTITUENT NUMBER ON EACH FORM.

PLEASE DO NOT USE PAPER CLIPS OR STAPLES TO ATTACH CHECKS TO PLEDGE FORMS; JUST KEEP THEM TOGETHER.

Please **DO NOT SEND CASH.** Use a Parish Check to replace cash payments. **Be sure to include the names of the cash donors along with the parish check.**

BUNDLE LIKE FORMS TOGETHER WITH A CORRESPONDING ADDING MACHINE TAPE

Unused campaign materials may be retained in the parishes and discarded when appropriate.